

ISPO Category II Inspection
NAME OF SCHOOL OR TRAINING PROGRAM
Where - Date

Participants

CSPO: Officials
 Teachers
 Students
 Etc.

ISPO: ISPO Inspector 1
 ISPO Inspector 2

Introduction

BACKGROUND OF SCHOOL and/or TRAINING INSTITUTE

HISTORY

EVOLUTION

GOVERNMENT/OFFICIAL RELATIONS

CURRENT STATUS

HOW THINGS HAVE LEAD TO THIS INSPECTION/EXAMS

WHO WILL BE COMING FROM ISPO & DATES/PROCESS

The inspection occurred between the period of December 12 to 16, 2005. The following report will give a summary of the observations and findings of the ISPO team and also give concluding remarks and recommendations as it pertains to continued recognition at the Category II level.

Methodology of Procedures

Refer to process and schedule – possibly add schedule as Appendix

Example of how this section could start:

The assessors interviewed the academic management team, staff and students involved in the program and discussed all aspects of the program with them. The school facilities were also examined in all areas.

The document outlining the method and schedule for the inspection is included in **Appendix I**. Please refer to this document for more details of how this process was carried out.

OVERVIEW OF EXAMINATION PROCESS

SCHEDULE FOR THE WEEK

RESULTS

i) School Inspection/Accreditation

EXAMPLE START:

The ISPO assessment team followed the inspection protocol outlined in Appendix I, which involved direct interviews, discussions, and visible inspection. The following discussion will be a brief synopsis of the main findings and issues that arose.

Elements examined from the Category II guidelines:

Entry to the program & profession:

Program structure and content:

- duration of course with regard to overall time and hours available for instruction

Content of course with regards theoretical subjects and workshop and clinical practice:

Recognition of course by the Education and Health authorities

Level of training compared with other paramedical professionals

Teaching Staff

Examination procedures

Quality Assurance – high standard of practical and clinical work

Failure Rates

Access to patients

Access to medical and other paramedical personnel

Teaching Materials

Facilities – Classrooms, workshops, equipment, clinic areas

Employment prospects

Internship/fieldwork placement

- this may or may not exist, depending on the local situation

Certification of course

Permanency of course

There can be other subsections in the report that may deal/related to the following:

Curriculum Changes

Standards of technical design, fabrication and clinical work

- Components used in program

Financial Issues

Health and safety aspects

Size and origin of intake

Job profile of the graduate

Professional ethics

- Is this covered in the curriculum?
- Is there a code of ethics published by the profession?
- How is it implemented in practise?

Employment prospects of graduates

Research Activities (Cat I related)

- *Does it occur within the curriculum for students?*

OVERVIEW OF MEETINGS THAT OCCURRED:

Meeting with staff

Meeting with students

Meeting with Board of Studies

Results of the Patient Presentation and Oral Examinations

Comments

Outcomes & Recommendations

Conclusions

ISPO Assessors

Date

Appendices